



Saint Joseph's School

301 W. Houston Street, Garrett, Indiana 46738

September 11, 2018

Dear Parents and Guardians,

Saint Joseph's School has applied for the eLearning Day Program for this school year. eLearning Days may be used on a day when school is cancelled, as a planned day, or as a make up day when a day of school was missed. eLearning is the delivery of instruction using technology and learning platforms such as Google Classroom. All of our teachers and students have access to, and experience using, online platforms and digital resources for learning. With eLearning our children can continue their instruction when school is closed.

Improvements from last year include the addition of Google Classroom. All teachers in grades K-6 have created Google Classrooms. Parents can create Guardian Accounts if they wish to view their child's assignments and eLearning announcements. Information on how to create a Google Classroom Guardian Account will be sent home with your student. On the day of a school cancellation, eLearning information for each grade will be found at your specific teacher's Google Classroom website by 9:00 am. Here eLearning assignments, contact information, and teacher access and availability are listed.

eLearning Day discussions will begin soon in the classrooms and all students will receive instruction on how to access tools and websites that they will need and be given the opportunity to "practice" eLearning at school with their teacher's support. In all grades an eLearning/Snow Day folder will be sent home. The folder will contain instructions, passwords and graphic organizers that may be used on eLearning days. Keep this folder in a handy place.

We know that most of our families have Internet capability in the home, and we are willing to assist with other options for those who do not have access at home. Please contact your child's teacher for assistance. Additional information you may find helpful:

1. Student work will cover content that would have been addressed if school were in session.
2. eLearning can take place at any time during the eLearning/snow day as long as the work is completed. Assignments will not be due the next day, but will be due no later than 5 days after the eLearning day. We are required by the IDOE to count a student absent if assignments are not turned in by the due date. We also understand certain circumstances may require flexibility. Keep in touch with your teacher if a need arises.
3. Assignments will not require that anything be printed.
4. Teachers will provide parents/caregivers appropriate educational materials and learning activities for students with special needs.

If you have any other questions, please contact your child's teacher for further assistance.

With Peace,

Miss E.
Principal, Saint Joseph's School